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**Report to:** Finance, Resources and Corporate Committee

**Date:** 4 August 2021

**Subject:** **Governance Arrangements**

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Is this a key decision?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for call-in by Scrutiny?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information or appendices?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If relevant, state paragraph number of Schedule 12A, Local Government Act 1972, Part 1:	
Are there implications for equality and diversity?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

## 1. Purpose of this report

- 1.1 To advise Finance, Resources and Corporate Committee of the governance arrangements approved by the West Yorkshire Combined Authority (the Combined Authority) at the Annual Meeting on 24 June 2021 in respect of the committee.
- 1.2 To consider the proposed work programme for the year.

## 2. Information

### **Finance, Resources and Corporate Committee**

- 2.1 As Members will be aware the Finance, Resources and Corporate Committee is a new committee, taking on some of the decision making formerly undertaken by the West Yorkshire and York Investment Committee but also with a wider remit to consider finance and budget matters as well as other corporate matters.

- 2.2 At the Annual Meeting the Combined Authority resolved to appoint the Finance, Resources and Corporate Committee on the **terms of reference** attached as **Appendix 1** to this report.
- 2.3 The **quorum** of the Committee is 3.
- 2.4 The Combined Authority also appointed Mayor Tracy Brabin as Chair of the Committee and Sir Roger Marsh (OBE DL) as deputy.
- 2.5 The Combined Authority also agreed meeting dates for the Committee, as follows:
- 8 September 2021
  - 6 October 2021
  - 3 November 2021
  - 1 December 2021
  - 6 January 2022
  - 2 February 2022
  - 3 March 2022
- 2.6 Meetings have been scheduled monthly to enable matters to move at pace but the frequency can be adjusted as the workload is established. It is expected that the following areas of work will form part of the Committee's work during the year although they will not all necessarily appear at each meeting:
- Business plan preparation and monitoring
  - Budget oversight and preparations
  - Oversight of the medium term financial strategy and West Yorkshire Investment Strategy
  - Approvals to spend on projects – this will include corporate projects but the Committee may also consider other projects which do not align with the thematic committees or where an urgent decision is required
  - Monitoring of the revenue and capital budgets during the year
  - Consideration of organisational corporate strategies
  - Consideration of major staffing changes
- 2.7 The Committee may wish to consider if one of the members should be designated as Inclusivity Champion, in line with the approach being taken in the thematic committees.

### **3. Tackling the Climate Emergency Implications**

- 3.1 The terms of reference require this, and all committees, to promote tackling the climate emergency implications in its actions.

### **4. Inclusive Growth Implications**

- 4.1 The terms of reference require this, and all committees, to promote inclusive growth in its actions.

## **5. Equality and Diversity Implications**

- 5.1 The terms of reference require this, and all other committees, to consider equality and diversity in its actions and decision making.

## **6. Financial Implications**

- 6.1 There are no financial implications directly arising from this report.

## **7. Legal Implications**

- 7.1 There are no legal implications directly arising from this report.

## **8. Staffing Implications**

- 8.1 There are no staffing implications directly arising from this report.

## **9. External Consultees**

- 9.1 No external consultations have been undertaken.

## **10. Recommendations**

- 10.1 That the Finance, Resources and Corporate Committee notes the governance arrangements approved by the Combined Authority at the Annual Meeting on 24 June 2021.
- 10.2 That the Finance, Resources and Corporate Committee considers the proposed areas of work for it over the coming year.

## **11. Background Documents**

None.

## **12. Appendices**

Appendix 1 – Terms of Reference for the Finance, Resources and Corporate Committee